**LSC TRAVEL AUTHORIZATION**

**FOR MINOR ATHLETES - CONVENTION**

Duration: September 11-17, 2017

“USA Swimming Travel” is defined as travel to the USA Swimming annual convention. USA Swimming Travel by a minor athlete must be supervised by a designated LSC adult member, or a parent/guardian of the athlete (each, a “Supervisor”) **WHO WILL BE ON SITE FOR THE CONVENTION**.

For the annual USA Swimming convention, attended by an athlete member under 18 years of age that requires travel, the LSC must complete this **LSC** **Travel Authorization for Minor Athletes** form**,** which must indicate the Supervisor (a parent/guardian or a designated LSC athlete supervisor, can be different for each athlete from the LSC) who will be responsible for the athlete during the USA Swimming Convention. The person designated as the supervisor must be attending the USA Swimming Convention and must be available for contact if needed on site. The form must be completed **BY THE LSC** and submitted to USA Swimming (Denise Thomas, denise.thomas@usaswimming.org), **BY SEPTEMBER 1, 2017**. If a parent or guardian is designated as the Supervisor, the parent or guardian must travel with the athlete to and from the Convention. If a LSC athlete supervisor is responsible for the athlete, that individual will be responsible for the athlete from the time the athlete arrives at the convention hotel and/or location of convention events until the athlete departs for the airport to return home.

**LSC**: *Click here to enter LSC Name*

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| --- | --- | --- | --- |
| **Athlete Name** | ***ON SITE* LSC Supervisor or Parent/Guardian Name** | ***ON SITE* LSC Supervisor or Parent/Guardian Mobile Number** | ***ON SITE* LSC Supervisor or Parent/Guardian E-Mail** |
| *Click here to enter name of Athlete* | *Click here to enter name of supervisor/on-site parent* | *Click here to enter supervisor/on-site parent mobile number* | *Click here to enter supervisor/on-site parent e-mail address* |
| *Click here to enter name of Athlete* | *Click here to enter name of supervisor/on-site parent* | *Click here to enter supervisor/on-site parent mobile number* | *Click here to enter supervisor/on-site parent e-mail address* |
| *Click here to enter name of Athlete* | *Click here to enter name of supervisor/on-site parent* | *Click here to enter supervisor/on-site parent mobile number* | *Click here to enter supervisor/on-site parent e-mail address* |
| *Click here to enter name of Athlete* | *Click here to enter name of supervisor/on-site parent* | *Click here to enter supervisor/on-site parent mobile number* | *Click here to enter supervisor/on-site parent e-mail address* |
| *Click here to enter name of Athlete* | *Click here to enter name of supervisor/on-site parent* | *Click here to enter supervisor/on-site parent mobile number* | *Click here to enter supervisor/on-site parent e-mail address* |
| *Click here to enter name of Athlete* | *Click here to enter name of supervisor/on-site parent* | *Click here to enter supervisor/on-site parent mobile number* | *Click here to enter supervisor/on-site parent e-mail address* |

The designated parent/guardian or LSC Supervisor for each minor athlete from this LSC understands and will comply with the following guidelines. The designated Supervisor will:

* Be responsible for the minor athlete during the duration of the Convention. The Supervisor will be responsible for the athlete from the time the athlete arrives at the hotel until the athlete departs for the airport to return home;
* Be the point of contact in an emergency situation during the convention to USA Swimming staff;
* Be provided athlete’s personal medical insurance and emergency contact information prior to the beginning of the convention and shall keep such information available throughout the duration of the meeting;
* Be responsible for ensuring that the athlete is not participating in unsafe or unsupervised activities;
* Be aware of meetings, swim practice, and sponsored events that the athlete is scheduled to attend;
* Be responsible for checking-in with athlete several times each day;
* Be responsible for overseeing established curfew; and
* Be responsible for making a written report of travel policy or Honor Code violations to USA Swimming’s Athlete’s Executive Committee and LSC leadership, in addition to the parent or legal guardian of the minor athlete.

**LSC GENERAL CHAIR CONFIRMATION**

As the General Chair of the LSC listed above, I have reviewed the foregoing Travel Authorization for Minor Athletes – Convention and confirm it complies with the Travel Policies for Minor Athletes for the minor athletes from my LSC designated above.

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General Chair’s Signature General Chair’s Name (Print)

Date: Click here to enter a date.